

**Oklahoma Municipal Power Authority
Director of Member Services
Job Description**



Oklahoma Municipal Power Authority (OMPA) is looking for a full-time Director of Member Services. This position is responsible for member relations and manages a moderate size team which has frequent interaction with local city staff. Acts as public spokesperson to the media. Ability to write speeches/articles for publication and able to effectively present to various groups is required. Manages various programs for member cities and recommends consideration of new programs. This department plays a key role in maintaining good member city relations, which is critical to the success of the organization. Considerable in-state travel is required, with occasional out of state travel. Reports to the Authority's General Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manage member city relations, visit city staff and city councils.
2. Management of Member Services team and programs.
3. Public spokesperson.
4. Serves on various boards and committees including Southwestern Power Resources Association Board, APPA Committees, Ex-Officio on MESO Board, and other organizations consistent with the mission of OMPA.
5. Frequent interaction and presentations to the OMPA Board of Directors.
6. Assist municipal system with mutual aid in times of significant outages.
7. Perform any other related duties as required or assigned.

QUALIFICATIONS

Considerable experience with city government and operations. Experience with a municipal distribution utility would be highly preferred. 7-10 years of management experience.

EDUCATION

Bachelor's Degree required, Graduate degree (M.B.A., M.A., etc.) preferred.

SALARY

OMPA provides a competitive compensation and benefits package. Salary DOQ.

Send resume to jobs@ompa.com. Job closes May 18, 2018 or until filled.